

TOWN OF CARROLL, NEW HAMPSHIRE
DRIVEWAY REGULATIONS

1. Purpose and Authority
The following regulations governing the construction and alteration of driveways, entrances, exits and approaches to public highways under the jurisdiction of the Town of Carroll are adopted by the Planning Board in accordance with RSA 236:13 and 14.
2. Permit Required
No driveway, entrance, exit or approach giving access to any highway within the jurisdiction of the Town of Carroll shall be constructed or altered in any way that substantially affects the size and grade of the access within the limits of the public right-of-way without a written permit issued by the Road Agent.
3. Administration
The Road Agent shall administer the permit application process, perform site inspections where appropriate, and issue enforcement directives in connection with these regulations.
4. Permit Application
A permit application shall be obtained from and submitted to the Road Agent or his designee. The application shall contain details concerning the location, size, uses, profile, drainage structures, traffic control devices, and other information as determined by the Road Agent. Where required by the Road Agent, engineering information concerning the proposed access may be required.
5. Permit Fee
A fee, as established by the Planning Board, shall be submitted by the applicant to the Road Agent or designee prior to the issuance of the driveway permit, to defray the cost of processing the application. The fee shall not be required when a culvert in an existing driveway needs to be installed, repaired or replaced.
6. Scope of Review
The Road Agent may approve, approve with conditions, or disapprove driveway permit applications. In reviewing a driveway permit application, the Road Agent shall consider the safety of the traveling public and the requirements of road construction and drainage. The Road Agent may prescribe appropriate grading specifications, drainage structures and traffic control devices.

7. Driveway Construction Standards

All newly constructed accesses shall be constructed as follows:

- a. Driveway shall intersect the highway at a 90° angle, +/- 15 degrees.
- b. The driveway approach to the highway should be as flat as practicable.
- c. Driveways must be graded and have proper drainage to protect the public highway and permit a safe and controlled approach to the highway in all seasons of the year.
- d. Where culverts are necessary, materials, design, and specifications shall be as required by the Road Agent.
- e. Site distance ten (10) feet back from the edge of the roadway and five (5) feet high, should be two hundred (200) feet. May require clearing of brush and/or trees.
- f. Driveway width shall be a minimum of twelve (12) foot wide
- g. Driveway may flare to twenty-two (22) feet at roadway.
- h. Any other terms and specifications deemed by the Road Agent to be necessary for the safety of the traveling public, protection of the public highway and provision of proper drainage.

8. Disturbance of Public Highway or Sidewalk

When construction of the access would require the disturbance of a public highway or sidewalk, the applicant shall obtain the permission of the Road Agent before proceeding with construction. Any public highway or sidewalk disturbed during construction of the access shall be restored to the satisfaction of the Road Agent.

9. Existing Accesses

If any driveway, entrance, exit or approach to a highway under the jurisdiction of the Town of Carroll is or becomes a potential threat to the integrity of the highway or its surface, ditches, embankments, bridges, or other structures, or a hazard to the safety of the traveling public, by reason of siltation, flooding, erosion, frost action, vegetative growth, improper grade, or the failure of any culvert, traffic control device, drainage structure, or any other feature, the Road Agent may issue an order to the landowner or other party responsible for such access to repair or remove such hazardous condition and to obtain any and all permits required therefor. The order shall describe the hazard, prescribe what corrective action or alteration in the location or configuration of such access shall be required, and set a





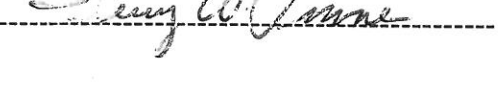
reasonable time within which the action shall be completed. Such an order shall be sent by certified mail, and shall be enforceable to the same extent as a permit issued under this section. If the order is not complied with within the time prescribed, the Road Agent may cause to be taken whatever action is necessary to protect the highway and the traveling public, and the owner or other responsible party shall be civilly liable to the Town of Carroll for its costs in taking such action.

10. Penalties


Any person who violates these regulations shall be subject to penalties in accord with RSA 236:14 and shall be liable for the cost of restoration of the highway to a condition satisfactory to the Road Agent.

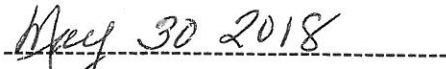
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We the undersigned members of the Town of Carroll Planning Board do hereby certify that these Driveway Regulations were adopted on May 8, 2018 after a duly noticed public hearing.

  
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Received by Town Clerk:

  
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Town Clerk Signature

  
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Date